



*Behavioral Health Services  
1575 Washington Street  
Watertown, New York 13601*

The documents included below are for the **Child Intake Packet**. Please complete these documents to the best of your ability. You may complete these documents online or print them and bring them into the office. If a document does not apply to you, then leave it blank.

- Participants Rights
- Patient Registration
- Patient Consent Record
- Patient Attendance Attestation
- Outpatient Psychiatry Confirm Appointment Form
- Latex Allergy
- Privacy Practices Form
- Tele-Psych Consent Form
- Parent Attestation
- Intake Questionnaire Child
- GAD-10A
- PHQ-9A
- MARC/BACPAC Bullying and Cyberbullying
- Fagerstorm Addiction Scale for Smokers
- Self-Evaluation Tobacco Use and Quitting
- Vaping/JUULing Questionnaire
- CRAFFT screening
- Patient Packet – Health Care Proxy, DNR, Living Will, Bill of Rights

Should you have any questions, please call **Samaritan Behavioral Health at 315-779-5060**.



*Behavioral Health Services*  
1575 Washington Street  
Watertown, New York 13601  
Phone: 315-779-5060 Fax: 315-779-5028

## Participant's Rights

1. You have the right to an individualized treatment plan, and the right to participate in the establishment and revision of that plan to the fullest extent of your capacity.
2. You have the right to a full explanation of services provided in accordance with your treatment plan.
3. Participation in treatment in an outpatient program is voluntary. Recipients are presumed to have the capacity to consent to such treatment. The right to participate voluntarily and consent to treatment shall be limited only to the extent that:
  - a. Section 330.20 of the Criminal Procedure Law and part 541 of the Codes Rules and Regulations of the New York State Office of Mental Health Provide for court ordered receipt of outpatient services;
  - b. Article 81 of the Mental Hygiene Law provides for the surrogate consent of parent or guardian of a minor;
  - c. Section 33.21 of the Mental Hygiene Law provides for the surrogate consent of a parent or guardian of a minor;
  - d. A recipient enrolled in an assisted outpatient treatment program established pursuant to section 9.60 of the Mental Hygiene Law;
  - e. A recipient engages in conduct which poses a risk of physical harm to self or others.
4. Your objection to or disagreement with any part of the treatment plan shall not, in and of itself, result in termination of services unless such objections renders your continued participation in the program clinically inappropriate or would endanger your safety or the safety of others.
5. The confidentiality of her clinical record shall be maintained in accordance with Section 33.13 of the Mental Hygiene Law.
6. You have access to your clinical record consistent with Section 33.16 of the Mental Hygiene law.
7. You have the right to receive clinically appropriate care and treatment suited to your needs, with is skillfully humanely administered with full respect for your dignity and personal integrity.
8. You have the right to receive services in such a manner that is non-discriminatory with respect to race, color, creed, disability, sex, age, national origin, sexual orientation, multiple diagnosis or diagnosis of HIV infection, AIDS or AIDS-related complex, the exception being that the Office of Mental Health regulations prevent us from serving a person with a primary diagnosis of alcohol or drug disorders, developmental disability, organic brain syndromes, or social conditions (V-codes).

## Participant's Rights continued

9. You have the right to be treated in a way which acknowledges and respects your cultural environment.
10. You have the right to a maximum amount of privacy consistent with the affective delivery of services.
11. You have the right to freedom from abuse and mistreatment by employees of the program.
12. You have a right to file a grievance if you think that your rights herein have been violated, and the right to initiate questions, complaints or objections. All such concerns should be addressed with the staff involved with your treatment. If you think the issue has not been resolved you may submit your grievance, questions, complaints or objection in writing and dated to the Clinical Director, who will respond within ten (10) working days. If you still feel you grievance, questions, complaint or objection has not been adequately addressed, you should contact one or more of the following agencies or groups:

New York State Office of Mental Health  
44 Holland Ave.  
Albany, NY 12229  
Phone: 800-597-8481

New York State Office of Mental Health  
CNY Field Office  
545 Cedar Street  
Syracuse, NY 13201  
Phone: 315-426-3942

Commission on Quality of Care for Mentally Disabled  
401 State Street  
Schenectady, NY 12305-2397  
Phone: 800-624-4143

The Alliance for the Mentally Ill of New York State  
260 Washington Avenue  
Albany, NY 12210  
Phone: 518-462-2000

Northern Regional Center for Independent Living  
210 Court Street  
Watertown, NY 13601  
Phone: 315-785-8703 or 877-785-8704

Joint Commission  
1-800-994-6610

New York State Justice Center  
1-855-373-2122



DATE \_\_\_\_\_

**PATIENT REGISTRATION****PATIENT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male or Female: \_\_\_\_\_ Marital Status: \_\_\_\_\_

State in Which You Were Born \_\_\_\_\_

Street Address: \_\_\_\_\_

Alternate Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Social Security #: \_\_\_\_\_

May We Call You at Home? Yes \_\_\_ No \_\_\_ May We Leave a Message? Yes \_\_\_ No \_\_\_

**EMPLOYER**

Employer's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Occupation: \_\_\_\_\_

May We Call You at Work? Yes \_\_\_ No \_\_\_ May We Leave a Message? Yes \_\_\_ No \_\_\_

**NEXT OF KIN**

Name: \_\_\_\_\_ Relationship to the Patient: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**PERSON TO NOTIFY IN CASE OF AN EMERGENCY**

Name: \_\_\_\_\_ Relationship to the Patient: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**GUARANTOR (PERSON FINANCIALLY RESPONSIBLE FOR THE PATIENT)**

Name: \_\_\_\_\_ Relationship to the Patient: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone Number \_\_\_\_\_

**INSURANCE**

**DOES YOUR INSURANCE REQUIRE PRE-AUTHORIZATION PRIOR TO THIS OFFICE VISIT?**  
YES \_\_\_\_\_ NO \_\_\_\_\_

PRIMARY INSURANCE COMPANY: \_\_\_\_\_ Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Policy #: \_\_\_\_\_ Group#: \_\_\_\_\_ Subscriber Name \_\_\_\_\_

Subscriber Date of Birth \_\_\_\_\_ Soc Sec # \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

SECONDARY INSURANCE COMPANY: \_\_\_\_\_ Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Policy #: \_\_\_\_\_ Group#: \_\_\_\_\_ Subscriber Name \_\_\_\_\_

Subscriber Date of Birth \_\_\_\_\_ Soc Sec # \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

OTHER INSURANCE COMPANY: \_\_\_\_\_ Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Policy #: \_\_\_\_\_ Group#: \_\_\_\_\_ Subscriber Name \_\_\_\_\_

Subscriber Date of Birth \_\_\_\_\_ Soc Sec # \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

**PATIENT CONSENT RECORD**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

\*\*Patient identifiers utilized to confirm above.

**Consent for Treatment**

I hereby authorize the Samaritan Family Health Network and its representatives to conduct any diagnostic, routine, or emergency examination, tests, and procedures, to obtain specimens from myself, or a minor child if signed by a Representative, and to provide any medications, treatment or therapy as it is now deemed or as it may be deemed on subsequent visits. I understand that it is the responsibility of my provider to explain to me the reasons for any examination, test, or procedure, the available treatment options, alternative courses of treatment, the common risks and the anticipated benefits, and the risks associated with declining care.

**YES**, I give my consent to treatment.

**NO**, I do not give my consent to treatment.

**Permission to Disclose to Family/Other Individuals**

You may authorize the Samaritan Family Health Network and its representatives to disclose your protected health information to family members or other individuals in order to assist with your continuing care.

**YES**, I give permission to disclose my protected health information to the following family members and individuals:

Date of Permission	Name of Individual	Relationship

**NO**, I do not give permission to disclose my protected health information to family or other individual.

**Have you completed any of the following Advance Directives?**

Please check all that apply. If checked, please provide us with a copy.

- I have a **LIVING WILL**
- I have a **NON-HOSPITAL DNR**
- I have a **POWER OF ATTORNEY**
- I have a **HEALTH CARE PROXY**
- I have a **MOLST** form

Name of Health Care Proxy: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Acknowledgment of Understanding**

**YES**, I have received a copy of the **Patients' Bill of Rights**, and information relative to **Advance Directives** including **New York State Health Care Proxy** information. I have had an opportunity to ask any questions I may have pertaining to these materials.

**Authorization to Process Claims and Release Information**



**PATIENT CONSENT RECORD**

**YES**, I authorize Samaritan Family Health Network and its representative to release any information they obtain, including medical information, to my Insurance Company or to their representatives, to process claims for payment.

**Guarantee of Payment and Authorization of Benefits**

**YES**, I agree to assign and transfer to the Samaritan Family Health Network all benefits and payments due and payable or to become due and payable to me under any insurance policy, self-insurance program, third-party action, or any other benefit plan program for as long as I receive services from the Samaritan Family Health Network.

**YES**, I understand that this assignment does not relieve me of my financial responsibility for all charges incurred. I also accept financial responsibility for charges not directly reimbursed to the Samaritan Family Health Network. Furthermore, I agree to pay all costs incurred for collection and reinforcement of this payment obligation.

My signature confirms I have been given an opportunity to review this form for accurateness, ask questions, and all of my questions have been answered fully and satisfactorily.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient

I attest that the patient has no further questions and has electronically signed this form.

\_\_\_\_\_  
Witness (name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time



Outpatient Behavioral Health Services  
1575 Washington Street  
Watertown, New York 13601

sticker:

### **Patient Attendance Attestation**

Samaritan Medical Center Outpatient Behavioral Health Services providers are dedicated to ensuring that your mental health care needs are met in a quality setting. We make every effort to schedule your visit at a time that is convenient to you. Unfortunately, many patients do not keep their appointments and do not notify the office 24 hours in advance to cancel or reschedule. We make every attempt to respond to referrals as quickly as possible. To help prevent the growth of a large waiting list and to assist others in receiving services in a timely manner, patients are expected to make every effort to keep all scheduled appointments and be compliant with treatment recommendations.

**Your case may be closed if you demonstrate a pattern of non-compliance with any of the following:**

- **Missed Appointments (Defined as not keeping any previously-scheduled appointment (including psychotherapy and psychiatric appointments) and does not notify the clinic more than 24 hours prior to the scheduled appointment time):**
  - If you miss two (2) consecutive appointments.
  - If you miss four (4) appointments within a 3-month period.
  - If you demonstrate a pattern of repeated cancellations and rescheduling of appointments (even with more than 24 hours of advance notice).
  - If you present late for an appointment. It would be up to the provider at that date and time to decide if the appointment can be kept or if it would be necessary to reschedule.
  
- **Non-compliance with treatment recommendations**

If there are occasions when you must cancel or reschedule an appointment, please make every attempt to contact the clinic office at least 24 hours in advance of your appointment, in order that patients may be scheduled during that time slot. Please note that legitimate extenuating circumstances such as inclement weather, medical emergencies, etc. will be taken into consideration.

If you have any questions regarding this policy please refer them to your clinician or to the Clinical Director. Please sign below to indicate that you have read and understand the new policy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## OUTPATIENT PSYCHIATRY CONFIRM APPOINTMENT FORM

May we confirm your scheduled appointment time by leave a message on your answering machine or you personally?

YES \_\_\_\_\_ NO \_\_\_\_\_

Print Name: \_\_\_\_\_ DOB: \_\_\_\_\_

SS#: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Place patient identification  
sticker here

## LATEX ALLERGY QUESTIONNAIRE

Questions to ask of inpatients, outpatients,  
and employees of Samaritan Health

### LATEX ALLERGY

1. Have you ever developed any type of reaction after handling latex products such as rubber gloves, condoms, diaphragms, balloons, socks, or underwear?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_

2. Have you ever developed any type of reaction during or after a dental appointment, vaginal/rectal examination, surgical procedure, or other exposure to rubber gloves?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_

### LATEX RISK

3. Have you ever had any difficulty breathing or hives after eating or handling any fruits or vegetables such as kiwi, bananas, stone fruits, or chestnuts?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_

4. Do you have a previous personal history of more than nine surgeries, spina bifida, or repeated catheterizations?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_

5. Are you frequently exposed to latex products in your occupation?  Yes  No

### RECORD ALLERGY OR RISK IN CHART UNDER "ALLERGIES"

\_\_\_\_\_  
Signature of Patient or Employee

\_\_\_\_\_  
Date:

**Assessment/Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**ACKNOWLEDGEMENT & SUMMARY  
of Notice of Privacy Practices**

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.

**We, at Samaritan, pledge to give you the highest quality health care and to have a relationship with you that is built on trust. This trust includes our commitment to respect the privacy and confidentiality of your health information.**

This Notice is being given to you because federal law gives you the right to be told ahead of time about:

- how Samaritan will handle your medical information
- Samaritan’s legal duties related to your medical information
- your rights with regard to your medical information.

When you need care, Samaritan gathers information about you necessary to provide that care and uses this information within the health system and shares the information outside the system to continue to provide you excellent care. Samaritan is obligated to protect your information in a manner consistent with the laws designed to uphold the privacy and confidentiality of your health information. You have certain rights regarding your information that is contained in Samaritan’s records, such as the right to request restrictions on the uses of your information and the right to request access to and a copy of your health information. This brief notice is a summary only. A comprehensive notice is attached to this page.

I acknowledge that I have been provided a copy of SAMARITAN’s Notice of Privacy Practices.

_____	_____	_____
Print Name	Patient’s Signature	Date
_____	_____	_____
Print Name	Patient’s Authorized Representative (If Applicable)	Date

***For SAMARITAN Use Only***

Good faith efforts were made to obtain the above-written acknowledgement as follows:

\_\_\_\_\_  
The reason(s) the patient’s/authorized representative’s acknowledgement was not obtained is as follows:

Documented By:

_____	_____	_____
Print Name and Title	Signature	Date







## NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.

### **I. SAMARITAN**

This Notice of Privacy Practices (the “Notice”) applies to information and records regarding your health care maintained by Samaritan. This Notice will be followed by the several components of Samaritan Medical Center including the Hospital, Samaritan Family Health Centers located in Jefferson and Oswego Counties, Samaritan-Keep Nursing Home, and Samaritan Summit Village. (Collectively “SAMARITAN”). All healthcare professionals authorized to enter information into your medical record and independent health care providers involved in your care while practicing at Samaritan will follow this notice. Residents, students and graduate students of health care professional schools affiliated with SAMARITAN and any volunteer we allow to help you while you are a SAMARITAN patient/resident, and independent contractors, must follow the privacy practices described in this Notice as well.

### **II. OUR PLEDGE REGARDING YOUR MEDICAL INFORMATION**

SAMARITAN is committed to protecting your medical information. We create a record of the care and services you receive at SAMARITAN for use in your care and treatment. This notice applies to all of the records of your care generated by Samaritan, whether made by Samaritan personnel, your personal doctor or other healthcare professionals. Samaritan does not assume any liability for any negligence or professional malpractice committed by the independent health care providers covered under this Notice. Physician practices not owned by Samaritan may have different policies or notices regarding the doctor’s use and disclosure of your protected health information created in the doctor’s office or clinic. This Notice tells you about the ways in which we may use and disclose your medical information. It also describes your rights and certain obligations we have regarding the use and disclosure of your medical information. We are required by law to:

- make sure that your medical information is protected;
- give you this Notice describing our legal duties and privacy practices with respect to medical information about you; and
- follow the terms of the Notice that is currently in effect.
- Notify you of a breach of unsecured protected health information.

If you have any questions regarding this Notice, please call SAMARITAN’s Privacy Officer at (315) 779-5186.



### **III. HOW WE MAY USE AND DISCLOSE MEDICAL INFORMATION ABOUT YOU**

The following describes how we may use and disclose your health information for treatment, payment and healthcare operations. Not every type of use or disclosure is listed below, but the ways in which we use or disclose your information will be under one of these purposes. In addition, depending on the nature of the health information, such as HIV-related, genetic, and mental health information, we may be subject to stricter use and disclosure requirements under state law. We shall follow such requirements.

**For Treatment:** We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to doctors, nurses, technicians, students, or other personnel who are involved in your care. For example, a doctor treating you for a broken leg may need to know if you have diabetes because diabetes may slow the healing process. In addition, the doctor may need to tell the hospital's food service if you have diabetes so that we can arrange for appropriate meals. We may also share medical information about you with other SAMARITAN personnel or non-SAMARITAN providers, agencies or facilities in order to provide or coordinate the different things you need, such as prescriptions, lab work and x-rays. We also may disclose medical information about you to people outside SAMARITAN who may be involved in your continuing medical care after discharge such as other health care providers, transport companies, community agencies and family members.

**For Payment:** We may use and disclose your medical information so that the treatment and services you receive at SAMARITAN or from other entities, such as an ambulance company, may be billed to and payment may be collected from you, an insurance company or a third party. For example, we may need to give your information to your health plan about surgery you received at SAMARITAN so your health plan will reimburse you or pay us for the service. We may also tell your health plan about a proposed treatment to determine whether your plan will cover the treatment.

**For Health Care Operations:** We may use and disclose medical information about you for SAMARITAN operations. These uses and disclosures are made for quality of care and medical staff activities, health sciences education within SAMARITAN, and teaching programs with our affiliates. In addition, your medical information may also be used or disclosed to comply with law and regulations, for contractual obligations, patients' claims, grievances, lawsuits, health care contracting, legal services, business planning and development, business management and administration, and underwriting and other insurance activities. We may also disclose information to doctors, nurses, technicians, medical and other students, and other personnel for performance improvement and educational purposes.

### **IV. USES AND DISCLOSURES OF INFORMATION IN SPECIAL SITUATIONS**

We may use or disclose your health information in certain special situations as described below, without authorization, to the extent such uses and disclosures comply with federal and state law.



**Appointment Reminders:** We may contact you to remind you that you have an appointment at SAMARITAN. However, you may request that we provide such reminders only in a certain way or only at a certain place. We will make every attempt to accommodate all reasonable requests. In addition, we may use sign in sheets to enhance patient flow processes.

**Treatment Alternatives:** We may tell you about possible treatment options or alternatives that may be of interest to you.

**Health-Related Benefits and Services:** We may contact you to tell you about benefits or services that may be of interest to you.

**Fundraising Activities:** We, or Samaritan Foundation of Northern New York may contact you to provide information about SAMARITAN sponsored activities, including fundraising programs and events. In these instances, we only use contact information, such as your name, address and phone number and the dates you received treatment or services at SAMARITAN. You have the right to request that we not contact you for subsequent fundraising events.

**News Gathering Activities:** We may contact you or a family member when a news reporter has requested an interview with you. News reporters often seek interviews with patients injured in accidents or experiencing particular medical conditions or procedures. For example, a reporter working on a story about a new cancer therapy may ask whether any of the patients undergoing that therapy might be willing to be interviewed. In such cases, a member of our staff would contact you to discuss whether or not you want to participate in the story. If you choose to participate in the interview, the staff member will obtain your written authorization to do so, and a copy of this authorization will be kept in your medical record.

**Hospital Directory:** If you are hospitalized, we may include certain limited information about you in the hospital directory. This is so your family, friends and clergy can visit you in the hospital and generally know how you are doing. This information may include your name, location in the hospital, your general condition (e.g., fair, critical, etc.) and your religious affiliation. The directory information, except for your religious affiliation, may only be released to people who ask for you by name. Your religious affiliation may be given to members of the clergy even if they don't ask for you by name. You may restrict or prohibit the use or disclosure of this information by notifying SAMARITAN's Patient Registration Department at (315) 785-4095.

**Individuals Involved in Your Care or Payment for Your Care:** Unless you object, we may disclose your medical information to anyone involved in your medical care, e.g., a friend, family member, personal representative, or any individual you identify. We may also give your medical information to someone who helps pay for your care. We may also tell your family or friends about your general condition and that you are in the hospital. We also may disclose the health information of minor children to their parents or guardians unless such disclosure is otherwise prohibited by law.



**Disaster Relief Efforts:** We may disclose your medical information to an entity assisting in a disaster relief effort so that your family can be notified about your condition, status and location.  
**As Required By Law:** We will disclose medical information about you when required to do so by federal or state law.

**To Avert a Serious Threat to Health or Safety:** We may use and disclose medical information about you when necessary to prevent or lessen a serious and imminent threat to your health and safety or the health and safety of the public or another person. Any disclosure would be to someone able to help stop or reduce the threat.

**Organ and Tissue Donation:** We may release your medical information to organizations that handle organ procurement or organ, eye or tissue transplantation.

**Workers Compensation:** We may use or disclose medical information about you for Workers' Compensation or similar programs as authorized or required by law. These programs provide benefits for work-related injuries or illness

**Cancer Registry:** If you have a newly diagnosed cancer, we will release your medical information to the New York State Cancer Registry.

**Military and Veterans:** If you are or were a member of the Armed Forces, we may release medical information about you to military command authorities as authorized or required by law. We may also release medical information about foreign military personnel to the appropriate military authority as authorized or required by law.

**Workers' Compensation:** We may use or disclose medical information about you for Workers' Compensation or similar programs as authorized or required by law. These programs provide benefits for work-related injuries or illness.

**Public Health & Safety:** As required by law, we may disclose medical information about you for public health purposes. These purposes generally include the following:

- preventing or controlling disease, injury or disability;
- reporting vital events such as births and deaths;
- reporting suspected child abuse or neglect;
- reporting adverse events or surveillance related to food, medications or defects or problems with products;
- notifying persons of recalls, repairs or replacements of products they may be using;
- notifying a person who may have been exposed to a disease or may be at risk of contracting or spreading a disease or condition;
- notifying the appropriate government authority if we suspect a patient has been the victim of abuse, neglect or domestic violence and make this disclosure as authorized or required by law.

**Health Oversight Activities:** We may disclose your medical information to governmental, licensing, auditing, and accrediting agencies as authorized or required by law.



**Lawsuits and Other Legal Actions:** In connection with lawsuits or other legal proceedings, we may, as authorized or required by law, disclose medical information about you in response to a court or administrative order, or in response to a subpoena, discovery request, warrant, summons or other lawful process.

**Law Enforcement:** If asked to do so by law enforcement, and as authorized or required by law, we may release your medical information:

- to identify or locate a suspect, fugitive, witness, or missing person;
- about a suspected victim of a crime if, under certain limited circumstances, we are unable to obtain the person's agreement;
- about a death suspected to be the result of criminal conduct;
- about alleged criminal conduct at SAMARITAN; and
- in case of a medical emergency, to report a crime; the location of the crime or victims; or the identity, description or location of the person who committed the crime.

**Coroners, Medical Examiners and Funeral Directors:** In most circumstances, we may disclose your medical information to a coroner or medical examiner. This may be necessary, for example, to identify a deceased person or determine cause of death. We may also disclose your medical information to funeral directors as necessary to carry out their duties.

**National Security and Intelligence Activities:** As authorized or required by law, we may disclose medical information about you to authorized federal officials for intelligence, counterintelligence, and other national security activities authorized or required by law.

**Protective Services for the President and Others:** As authorized or required by law, we may disclose medical information about you to authorized federal officials so they may conduct special investigations or provide protection to the President of the United States, other authorized persons or foreign heads of state.

**Inmates:** If you are an inmate of a correctional institution or under the custody of law enforcement officials, we may release medical information about you to the correctional institution as authorized or required by law.

**Incidental Uses and Disclosures:** In order to ensure that communications essential to providing quality healthcare would not be hindered, incidental disclosures may occur. An example of this would be another person overhearing a confidential communication between providers at a nurse's station in the emergency room.

## **V. YOUR RIGHTS REGARDING MEDICAL INFORMATION ABOUT YOU**

Your medical record is the property of SAMARITAN. You have the following rights, however, regarding medical information we maintain about you:

**Right to Inspect and Copy:** With certain exceptions, you have the right to inspect and/or receive a copy of your medical information. To inspect and/or to receive a copy of your medical information, you must submit your request in writing to SAMARITAN's Health Information Management Department at 830 Washington Street, Watertown, New York 13601. If you



request a copy of the information, there is a fee for these services. The fee may be waived in certain circumstances. We may deny your request to inspect and/or to receive a copy in certain limited circumstances. If you are denied access to your medical information, you may request an appeal of such denial through the New York State Department of Health. Contact Samaritan's Health Information Management Department at (315)785-4198 to obtain a special Department of Health form to request such an appeal. If your medical information is maintained in an electronic health record, you also have the right to request that an electronic copy of your record be sent to you or to another individual or entity. We may charge you a reasonable cost based fee limited to the labor costs associated with transmitting the electronic health record.

**Right to Request an Amendment:** If you feel that medical information we have about you is incorrect or incomplete, you may ask us to amend your medical information. You have the right to request an amendment for as long as the information is kept by or for SAMARITAN.

To request an amendment, your request must be made in writing and submitted to SAMARITAN's Health Information Management Department. In addition, you must provide a reason that supports your request. In addition, we may deny your request if you ask us to amend information that:

- was not created by SAMARITAN;
- is not part of the medical information kept by or for SAMARITAN;
- is not part of the information which you would be permitted to inspect and copy; or
- is accurate and complete in the record.

**Right to an Accounting of Disclosures:** You have the right to receive a list of the disclosures we have made of your medical information unless the disclosure was for treatment, payment, health care operations or if you authorized in writing the disclosure of your health information. Certain other disclosures are not included in the list, including disclosures you authorized us to make; disclosures to the facility directory; disclosures made to you, or to your family and friends involved in your care; disclosures made to federal officials for national security purposes; disclosures made to correctional facilities; and disclosures made six years prior to your request. To request this accounting of disclosures, you must submit your request in writing to SAMARITAN's Health Information Management Department. Your request must state a time period that may not be longer than the six previous years and may not include dates before April 14, 2003. SAMARITAN will provide you one accounting within any 12-month period at no cost. If you request a second accounting within that 12-month period, there will be a charge for the cost of compiling the accounting. We will notify you of the cost involved and you may choose to withdraw or modify your request at that time before any costs are incurred.

**Right to Receive Notice of a Breach:** We are required to notify you by first class mail or by e-mail (if you have indicated a preference to receive information by e-mail), of any breaches of Unsecured Protected Health Information as soon as possible, but in any event, no later than 60 days following the discovery of the breach. "Unsecured Protected Health Information" is information that is not secured through the use of a technology or methodology identified by the Secretary of the U.S. Department of Health and Human Services to render the Protected Health Information unusable, unreadable, and undecipherable to unauthorized users.



**Right to Request Restrictions:** You have the right to request a restriction or limitation on the medical information we use or disclose about you for treatment, payment or health care operations. You also have the right to request a limit on the medical information we disclose about you to someone who is involved in your care or the payment for your care, such as a family member or friend. For example, you could ask that we not use or disclose information to a family member about a surgery you had. You also have the right to restrict the disclosure of your health information to a health plan (your health insurer) related to services or items we provide to you and you pay us for such services or items we provide to you and you pay us for such services or items out-of-pocket in full, we must agree to your request, unless we are required by law to disclose the information. Please note: This restriction will apply only when requested and services are paid in full. Future services without a restriction request and for which no out-of-pocket payment is received will be billed per provider and health plan policy, which may include current provider notes that reference prior treatments or services previously restricted. To request a restriction, you must make your request in writing to SAMARITAN's Health Information Management Department. In your request, you must tell us (1) what information you want to limit; (2) whether you want to limit our use, disclosure or both; and (3) to whom you want the limits to apply. We are not required to agree to your request. If we do agree, our agreement must be in writing, and we will comply with your request unless the information is needed to provide you emergency treatment.

**Right to Request Confidential Communications:** You have the right to request that we communicate with you about medical matters in a certain way or at a certain location. For example, you may ask that we contact you only at home or only by mail. To request confidential communications, you must make your request in writing to SAMARITAN's Health Information Management Department. We will accommodate all reasonable requests. Your request must specify how or where you wish to be contacted.

**Right to a Paper Copy of This Notice:** You have the right to a paper copy of this Notice. You may ask us to give you a copy of this Notice at any time. Even if you have agreed to receive this Notice electronically, you are still entitled to a paper copy of this Notice. Copies of this Notice shall be available throughout SAMARITAN, or you may obtain a copy at our website, [www.samaritanhealth.com](http://www.samaritanhealth.com)

## **VI. CHANGES TO SAMARITAN'S PRIVACY PRACTICES AND THIS NOTICE**

We reserve the right to change SAMARITAN's privacy practices and this Notice. We reserve the right to make the revised Notice effective for medical information we already have about you as well as any information we receive in the future. We will post a copy of the current Notice physically at various locations at SAMARITAN and electronically on the website. The Notice will contain the effective date on the first page in the top right-hand corner. In addition, you may request a copy of the current Notice in effect.



## **VII. QUESTIONS OR COMPLAINTS**

If you have any questions about this Notice, please contact SAMARITAN's Health Information Management Department at (315) 785-4198. If you believe your privacy rights have been violated, you may file a complaint with SAMARITAN or with the Secretary of the United States Department of Health and Human Services, Office of Civil Rights, Hubert H. Humphrey Bldg., 200 Independence Avenue, S.W., Room 509F HHH Building, Washington, DC 20201. To file a complaint with SAMARITAN, contact the Privacy Officer, telephone number (315) 779-5186. For an anonymous complaint reporting, call 877-740-7070 or (315) 779-5170. You will not be penalized for filing a complaint.

## **VIII. USES AND DISCLOSURES REQUIRING WRITTEN AUTHORIZATION**

We will only make the following uses and disclosures with your written authorization:

- Uses and disclosures for marketing purposes.
- Uses and disclosures that constitute a sale of protected health information.
- Most uses and disclosures of psychotherapy notes.

## **IX. OTHER USES OF MEDICAL INFORMATION**

Other uses and disclosures of your medical information not covered by this Notice will be made only with your written authorization. In those instances where your prior written permission for the use and disclosure of your health information is necessary, we will provide you with SAMARITAN's Authorization Form for you to sign. You may revoke your authorization, in writing, at any time. If you revoke your authorization, we will no longer use or disclose medical information about you for the reasons covered by your authorization. You understand that we are unable to take back any disclosures we have already made with your permission, and that we will retain our records of the care provided to you as required by law.





Behavioral Health Services  
1575 Washington Street  
Watertown, New York 13601

## Telepsych Consent Form

I \_\_\_\_\_ (Patient) hereby consent to engaging in telepsych at Samaritan Medical Center Behavioral Health and Addiction Services as part of my treatment. I understand that “telepsych” includes the practice of health care delivery, assessment, diagnosis, consultation, psychotherapy and psychiatric treatment using interactive audio/video through secure webcam and/or phone communications.

- Technology:** I understand that I will need to download an application and/or software called “Zoom” to use this platform. I also need to have broadband internet connection or a smart phone device with good cellular connection at home or at a location deemed appropriate for services. I also understand that in case of technology failure, I may contact Samaritan Behavioral Health and Addiction Services via phone to coordinate alternative methods of treatment.

**Video/Audio Recording:** As a general practice, we DO NOT record telepsych sessions.

**Confidentiality:** The laws that protect the confidentiality of my medical information also apply to telepsych. Telepsych platform is HIPAA compliant to protect my privacy and confidentiality.

I understand that I have the right to withdraw my consent at any time.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



# Samaritan

*Health*

## ATTESTATION OF PARENT RESPONSIBILITY

I, \_\_\_\_\_, the parent/legal guardian of  
\_\_\_\_\_ DOB, \_\_\_\_\_, agree  
to provide supervision of my child while in the waiting area of the Samaritan  
Behavioral Health Services Clinic and any other time my child is not being  
seen by his/her provider.

\_\_\_\_\_  
Parent/legal guardian signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Date



**DISABILITY**

1. If you have a disability, does the office accommodate your needs?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PRESENTING PROBLEM (current situation and history)**

1. What is the primary problem for which you are seeking help? (Please circle)

- a. Behavior at home
- b. Family problems
- c. Depression
- d. Mood swings
- e. Behavior at school
- f. Self-confidence
- g. Overactivity
- h. Peer problems
- i. Eating disorder
- j. Alcohol/drug use
- k. Physical problems
- l. School performance
- m. Grieving
- n. Abuse or trauma
- o. Relationship
- p. Anger
- q. Anxiety or worry
- r. Sleep problems
- s. Suicidal thoughts/attempts
- t. Other (explain):

2. How long has the child had this/ these problem(s)? \_\_\_\_\_

3. What behaviors would you like to see changed as a result of your child's treatment?

\_\_\_\_\_

\_\_\_\_\_

**FAMILY HISTORY**

1. With whom does the child currently live?

Name	Age	Relationship to Child

2. Has the child lived with anyone else in the past?  Yes  No

Name	Relationship to Child	How Long

3. Has the child ever lived outside of the parental home (e.g. foster care; with relatives; in a group home)?  Yes  No

If yes, please indicate the placements and dates: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. If the child is currently living outside of the parental home:

A. What is the permanency plan? \_\_\_\_\_

\_\_\_\_\_

B. How often does the child have contact with his/her parents? \_\_\_\_\_

\_\_\_\_\_

C. Is there a no contact order?  Yes  No

If yes, please explain. \_\_\_\_\_

5. Has the child been adopted?  Yes  No

If yes, when? \_\_\_\_\_

## DEVELOPMENTAL HISTORY

1. Were pregnancy and delivery normal?  Yes  No

If no, please explain: \_\_\_\_\_

\_\_\_\_\_

a. Birth Weight: \_\_\_\_\_

b. Full term pregnancy?  Yes  No

c. Weeks gestation: \_\_\_\_\_

d. Delivery type:  Vaginal  Cesarean

If cesarean, please explain: \_\_\_\_\_

e. Did mother and child leave the hospital together after delivery?  Yes  No

If no, please explain: \_\_\_\_\_

2. Did mother use cigarettes, alcohol or other drugs during pregnancy?  Yes  No  I don't know

If yes, please explain: \_\_\_\_\_

3. Did mother have any illness or problems with her pregnancy?  Yes  No

If yes, please explain: \_\_\_\_\_

4. Please list any medications taken during pregnancy: \_\_\_\_\_

5. Initial feeding method?  Breast feed  Bottle feed

6. At what age did the child:

	Age
Sleep through the night	
Sit alone	
Stand alone	
Walk without help	
Say first words	
Talk in simple phrases	
Toilet trained – day	
Toilet trained - night	

7. How many hours per day does your child use any of the following?

TV/ movies	
Video games	
Texting	
Cell phone	
Face Book	
Twitter	
Instagram	
Internet	
Social web site	
Snapchat	
Other (explain)	

8. How is your child's use of the above monitored? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Are you concerned about gangs?  Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

10. Are there any family circumstances you would like us to be aware of?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEDICAL HISTORY**

1. Primary Care physician/Pediatrician: \_\_\_\_\_

2. Current Pharmacy: \_\_\_\_\_

Location: \_\_\_\_\_

3. Does your child have a case manager?  Yes  No Who: \_\_\_\_\_

4. What agency is the case manager from? \_\_\_\_\_

5. Please provide information about current medication(s), prescription or over-the-counter, which the child takes regularly:

Medication	Dosage/Frequency	Prescribing Physician	For what condition?

6. Please provide information about previous medication(s), prescription or over-the-counter, which the child has taken in the **past**:

Medication		Prescribing	For what	Response to medication

7. Is the child allergic to any medications?  Yes  No

Medication	Reaction

8. Do any immediate family members have any major medical problems? (Check all that apply)

- Diabetes           Who: \_\_\_\_\_
- Bleeding disorder   Who: \_\_\_\_\_
- Heart Disease       Who: \_\_\_\_\_
- High Blood Pressure   Who: \_\_\_\_\_
- Cancer               Who: \_\_\_\_\_
- Stroke                Who: \_\_\_\_\_
- Other                 Please explain: \_\_\_\_\_

10. Please check the appropriate box if the child has experienced any of these problems and explain below:

<input type="checkbox"/> Eye disease, injury, poor vision <input type="checkbox"/> Vision change <input type="checkbox"/> Discharge from ears <input type="checkbox"/> Ear Infections <input type="checkbox"/> Nose Obstruction <input type="checkbox"/> Allergies or asthma <input type="checkbox"/> Altered Taste <input type="checkbox"/> Hoarseness <input type="checkbox"/> Circulatory problems <input type="checkbox"/> Bowel problems <input type="checkbox"/> Loss of consciousness <input type="checkbox"/> Memory problems <input type="checkbox"/> Marked weight changes <input type="checkbox"/> Heart disease <input type="checkbox"/> Blood disease <input type="checkbox"/> Encephalitis <input type="checkbox"/> Meningitis <input type="checkbox"/> Pregnancy <input type="checkbox"/> Other	<input type="checkbox"/> Itchy Eyes <input type="checkbox"/> Glasses/ Contacts <input type="checkbox"/> Imbalance <input type="checkbox"/> Nose Bleeding <input type="checkbox"/> Loss of Smell <input type="checkbox"/> Dental Problems <input type="checkbox"/> Throat Pain <input type="checkbox"/> Neck Soreness/ Stiffness/ Pain <input type="checkbox"/> Pain Urinating <input type="checkbox"/> Hemorrhoids, rectal bleeding <input type="checkbox"/> Convulsions or seizures <input type="checkbox"/> Sleep disturbances <input type="checkbox"/> Skin disease <input type="checkbox"/> Heart Murmur <input type="checkbox"/> Cancer <input type="checkbox"/> Stomach problems <input type="checkbox"/> Liver, gallbladder disease <input type="checkbox"/> Premenstrual Syndrome (PMS)	<input type="checkbox"/> Excessive tearing <input type="checkbox"/> Hearing loss <input type="checkbox"/> Hearing Aid <input type="checkbox"/> Nasal Discharge/ Runny <input type="checkbox"/> Sinus problems/ infections <input type="checkbox"/> Mouth Sores/ ulcers <input type="checkbox"/> Difficulty Swallowing <input type="checkbox"/> Lumps/ swelling in neck <input type="checkbox"/> Frequent Urination <input type="checkbox"/> Head injury <input type="checkbox"/> Frequent or severe headaches <input type="checkbox"/> Extreme tiredness or weakness <input type="checkbox"/> High blood pressure <input type="checkbox"/> Back, arm, leg or joint problems <input type="checkbox"/> Diabetes <input type="checkbox"/> Reflux <input type="checkbox"/> Thyroid disease or goiter <input type="checkbox"/> Eating disorder
--	--	--

**THERAPIST REVIEW**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NURSE REVIEW**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Severity Measure for Generalized Anxiety Disorder—Child Age 11–17

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: Male  Female  Date: \_\_\_\_\_

**Instructions:** The following questions ask about thoughts, feelings, and behaviors, often tied to concerns about family, health, finances, school, and work. **Please respond to each item by marking (✓ or x) one box per row.**

							Clinician Use
	During the PAST 7 DAYS, I have...	Never	Occasionally	Half of the time	Most of the time	All of the time	Item score
1.	felt moments of sudden terror, fear, or fright	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
2.	felt anxious, worried, or nervous	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
3.	had thoughts of bad things happening, such as family tragedy, ill health, loss of a job, or accidents	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
4.	felt a racing heart, sweaty, trouble breathing, faint, or shaky	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
5.	felt tense muscles, felt on edge or restless, or had trouble relaxing or trouble sleeping	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
6.	avoided, or did not approach or enter, situations about which I worry	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
7.	left situations early or participated only minimally due to worries	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
8.	spent lots of time making decisions, putting off making decisions, or preparing for situations, due to worries	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
9.	sought reassurance from others due to worries	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
10.	needed help to cope with anxiety (e.g., alcohol or medication, superstitious objects, or other people)	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
<b>Total/Partial Raw Score:</b>							
<b>Prorated Total Raw Score: (if 1-2 items left unanswered)</b>							
<b>Average Total Score:</b>							

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# Severity Measure for Depression—Child Age 11–17\*

\*PHQ-9 modified for Adolescents (PHQ-A)—Adapted

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: Male  Female  Date: \_\_\_\_\_

**Instructions:** How often have you been bothered by each of the following symptoms during the past **7 days**? For each symptom put an **"X"** in the box beneath the answer that best describes how you have been feeling.

						Clinician Use
						Item score
		(0) Not at all	(1) Several days	(2) More than half the days	(3) Nearly every day	
1.	Feeling down, depressed, irritable, or hopeless?					
2.	Little interest or pleasure in doing things?					
3.	Trouble falling asleep, staying asleep, or sleeping too much?					
4.	Poor appetite, weight loss, or overeating?					
5.	Feeling tired, or having little energy?					
6.	Feeling bad about yourself—or feeling that you are a failure, or that you have let yourself or your family down?					
7.	Trouble concentrating on things like school work, reading, or watching TV?					
8.	Moving or speaking so slowly that other people could have noticed?  Or the opposite—being so fidgety or restless that you were moving around a lot more than usual?					
9.	Thoughts that you would be better off dead, or of hurting yourself in some way?					
<b>Total/Partial Raw Score:</b>						
<b>Prorated Total Raw Score: (if 1-2 items left unanswered)</b>						

Modified from the PHQ-A (J. Johnson, 2002) for research and evaluation purposes

# MARC/BACPAC Pediatric Questionnaire: Bullying & Cyberbullying



Date of office visit: \_\_\_\_\_

Child's name: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Parent present during interview? <input type="checkbox"/> Yes <input type="checkbox"/> No
Child's grade: _____	Child's age: _____ years _____ months	Subjective complaints (eg, H/A, tics, sleep): _____ _____
IEP? <input type="checkbox"/> Yes <input type="checkbox"/> No	Neurodev / Psych Dx (if established): _____	

## BEGIN BY STATING:

"You probably know that grownups today are very worried about bullying. I'd like to ask you a little bit about that, but I want to make sure you understand what I mean. When I ask about bullying, I mean another kid (or group of kids) who picks on someone or is mean to them on purpose, over and over again – not just one time."

1. Do you see bullying happen at your school?

Yes  No

2. Is there any one kid or a bunch of kids that pick on you or make you feel bad over and over again?

Yes (inquire as to the frequency):

( \_\_\_\_\_ times daily; \_\_\_\_\_ times a week; \_\_\_\_\_ times a month; \_\_\_\_\_ times a year).

**IF NO, SKIP TO #3**

**If YES:**

**Where does this happen? (check all that apply):**

- classroom    lunchroom    hallways  
 stairwell    bathroom    locker-room  
 playground    bus    other: \_\_\_\_\_

**What did he or she do to you? (check all that apply):**

- made fun of me    kids laughed    name-calling  
 rumors    made up lies    got me in trouble  
 pushed, shoved, hit, threw stuff    other: \_\_\_\_\_

3. How about on the computer at home? Has anyone been mean to you or made fun of you on the internet?

Yes (Details):

\_\_\_\_\_  
\_\_\_\_\_

**If NO to both #2 and #3, END HERE.** Otherwise, continue.

# MARC/BACPAC Pediatric Questionnaire: Bullying & Cyberbullying



4. It's very important that you understand that if you are being bullied that it is *never* your fault. Bullying is wrong and people should *never* bully others. Have you told any adults about the kids that are bothering you?

**Yes (Who have you told?)**

Parent

Teacher

Other: \_\_\_\_\_

**If Yes..... Were the adults able to stop the bullying?**

**Yes**  **No**

**If Yes..... Did talking about it make you feel better?**

**Yes**  **No ("That's ok. Sometimes talking does help though.")**

5. "Sometimes it feels good just to talk about things. I wish you and I had more time to talk about it today. Would you like to have a chance to talk about it sometime soon?"

**Yes (if YES, refer to):**

\_\_\_\_\_  
\_\_\_\_\_

**No**

**IF NO...**

..."Would you like me to try to help? As your doctor, I can talk with the school officials and try to make sure that the bullying stops. While I cannot promise that everything will be better, I know that if we do nothing the bullying will likely continue and probably get worse. I want you to be happy and safe at school — is it okay with you if I talk to your school about this?"

**Yes**

(Who would you like me to talk to? Principal / Nurse / Counselor / Teacher / Other: \_\_\_\_\_)

**No**



# QUIT

QUIT USING  
AND INHALING  
TOBACCO

## Fagerstrom Tolerance Scale

Print Form

Name

Date

Write the number of the answer that is most applicable in the box to the right of the question.

1. How soon after you wake do you smoke your first cigarette?

After 60 minutes = 0  31-60 minutes = 1  6-30 minutes = 2  within 5 minutes = 3

2. Do you find it difficult to refrain from smoking in places where it is forbidden, such as the library, theatre or doctors' office?

No = 0  Yes = 1

3. Which cigarette would you hate most to give up?

The first one in the morning = 1  All others = 0

4. How many cigarettes per day do you smoke?

10 or less = 0  11-20 = 1  21-30 = 2  31 or more = 3

5. Do you smoke more frequently during the first hours after awakening than during the rest of the day?

No = 0  Yes = 1

6. Do you smoke even if you are so ill that you are in bed most of the day?

No = 0  Yes = 1

SCORING INSTRUCTIONS: Add up your responses to all the items.

TOTAL SCORE

Dependence Scores: 0-2 Very low 3-4 Low 5 Medium 6-7 High 8-10 Very High

### Reference

Heatheron, T.F., Kozlowski, L.T., Frecker, R.C., Fagerstrom, K.O. (1991). The Fagerstrom Test for Nicotine Dependence: A revision of the Fagerstrom Tolerance Questionnaire. *British Journal of Addictions*, 86,1119-1127.

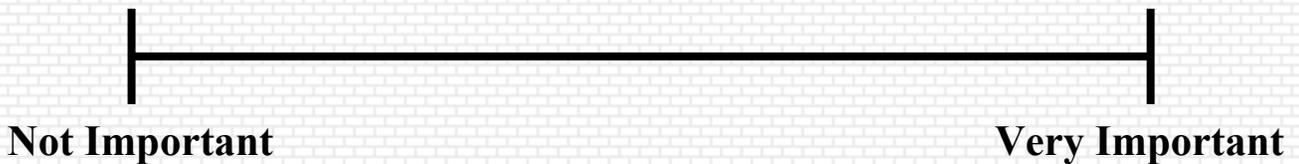
Heart and Stroke Foundation. The Fagerstrom Test for Nicotine Dependence. Available at [http://www2.heartandstroke.ca/DownloadDocs/PDF/Fagerstrom\\_Test.pdf](http://www2.heartandstroke.ca/DownloadDocs/PDF/Fagerstrom_Test.pdf). Accessed August 21, 2007



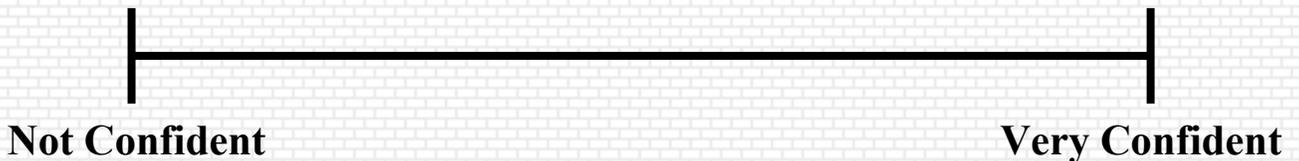
# SELF EVALUATION

## Tobacco Use & Quitting

Please mark the spot that reflects how *important* it is for you to change your tobacco use.



Please mark the point that reflects how *confident* you are that you can change your tobacco usage.



On the following scale, which point best describes how ready you are at this time to change your tobacco habit?



## Vaping/JUULing Questionnaire

1. Do you currently vape/JUUL?
  - a. Yes
  - b. No
2. If you vape, what type of device are you using?
  - a. JUUL
  - b. Vape Wear
  - c. Home-made device
  - d. Other electronic cigarettes
3. If yes, how soon after you wake in the morning do you first vape/JUUL?
  - a. Within 30 minutes
  - b. More than 30 minutes
4. Do you vape/JUUL more in the morning than the rest of the day?
  - a. Yes
  - b. No
5. Have you ever vaped MJ products in your device?
  - a. Yes
  - b. No
6. Do you smoke/chew and vape/JUUL on the same day?
  - a. Yes
  - b. No
7. Do you find that it is more satisfying to vape/JUUL first thing in the morning?
  - a. Yes
  - b. No
8. Do you find it difficult to not vape/JUUL in areas where it is forbidden?
  - a. Yes
  - b. No
9. Do you vape/JUUL when you are sick enough to have to stay in bed?
  - a. Yes
  - b. No
10. Do you believe that vaping/JUULing is harmful to your health?
  - a. Yes
  - b. No
11. How many pods do you use?
  - a. One pod every two weeks
  - b. One pod a week
  - c. One pod a day
  - d. More than one pod a day
12. Have you experienced any changes to your health since you started vaping?
  - a. No, I have not noticed any changes to my health
  - b. No, my health has stayed the same
  - c. Yes, my health has improved
  - d. Yes, my health has declined
13. Are you interested in quitting vaping/JUULing?
  - a. Yes
  - b. No
14. Have you ever tried to stop vaping?
  - a. Yes
  - b. No

# The CRAFFT Screening Interview

**Begin: “I’m going to ask you a few questions that I ask all my patients. Please be honest. I will keep your answers confidential.”**

## Part A

During the PAST 12 MONTHS, did you:	No	Yes
1. Drink any <u>alcohol</u> (more than a few sips)? (Do not count sips of alcohol taken during family or religious events.)	<input type="checkbox"/>	<input type="checkbox"/>
2. Smoke any <u>marijuana or hashish</u> ?	<input type="checkbox"/>	<input type="checkbox"/>
3. Use <u>anything else</u> to <u>get high</u> ? (“anything else” includes illegal drugs, over the counter and prescription drugs, and things that you sniff or “huff”)	<input type="checkbox"/>	<input type="checkbox"/>

**For clinic use only: Did the patient answer “yes” to any questions in Part A?**

No



**Ask CAR question only, then stop**

Yes



**Ask all 6 CRAFFT questions**

Part B	No	Yes
1. Have you ever ridden in a <u>CAR</u> driven by someone (including yourself) who was “high” or had been using alcohol or drugs?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you ever use alcohol or drugs to <u>RELAX</u> , feel better about yourself, or fit in?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you ever use alcohol or drugs while you are by yourself, or <u>ALONE</u> ?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you ever <u>FORGET</u> things you did while using alcohol or drugs?	<input type="checkbox"/>	<input type="checkbox"/>
5. Do your <u>FAMILY</u> or <u>FRIENDS</u> ever tell you that you should cut down on your drinking or drug use?	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you ever gotten into <u>TROUBLE</u> while you were using alcohol or drugs?	<input type="checkbox"/>	<input type="checkbox"/>

### CONFIDENTIALITY NOTICE:

The information recorded on this page may be protected by special federal confidentiality rules (42 CFR Part 2), which prohibit disclosure of this information unless authorized by specific written consent. A general authorization for release of medical information is NOT sufficient for this purpose.

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